



**MINUTES
CITY COUNCIL WORK SESSION
August 4, 2021**

CALL TO ORDER

The meeting was called to order at 5:30 pm.

Present: Mayor: Charlie Miner; Council: Jahn Dyvik, Mike Feldmann, Gina Joyce, and Deirdre Kvale

Staff Present: City Administrator: Scott Weske

Absent: None

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

A motion was made by Dyvik, seconded by Joyce, to approve the agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one was in attendance to address the City Council during Open Correspondence.

BUSINESS ITEMS

Discussion of Preliminary 2022 Budget and Levy

City Administrator Weske provided an introduction to the 2022 budget overview and 2021-2022 levy. He explained that the preliminary budget and levy for the coming year are required to be set by the end of September. The Truth in Taxation meeting is normally held at the beginning of December and the Council will adopt the City's final budget in time for certification by December 31, 2021. He noted that the City is anticipated to receive \$61 in LGA where normally that amount is \$0; and there is also a potential for increased building permit revenue in 2022 for two large development projects, but that potential revenue has not yet been factored into preliminary budget considerations. He reviewed expected expenditures including a 3% COLA increase, an increase in the annual Police contract amount, and health insurance changes which may actually result in a decrease. He reminded the Council that they always have the ability to vote to lower the City's levy after the preliminary is adopted in September, but cannot increase above the preliminary levy amount.

The Council discussed budget details, including how wages are allocated to various areas depending in relation to staff duties. Council and staff discussed utility rates and enterprise fund shortages, wage allocations, the City's tax rate and tax levy, fund reserves, and ways to be transparent within the budget.

OTHER BUSINESS

No other business was discussed.

ADJOURN

Hearing no objection, Mayor Miner adjourned the meeting by general consent at 6:29 pm.

Respectfully submitted,

Scott Weske
City Administrator